



CHILDREN & FAMILIES COMMISSION MEETING MINUTES
SPECIAL COMMISSION MEETING- 24 HOUR NOTICE

WEDNESDAY– October 6, 2021 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present via Zoom: Action Items were addressed by the following quorum.

- ✓ **Chairperson** Dwight Foltz
- ✓ **Co-Chair** Bill Wathen
- ✓ Heather Aulabaugh
- ✓ Dianna Camarena
- ✓ Ken Hahn

Alternate Present: ○ Christine Zoppi

Executive Director: ✓ Patricia Loera

Administrative Assistant: ✓ Cindi Ambriz

Others Present: Sarah Palafox

1. **CALL TO ORDER:**

Chairperson Foltz called this board meeting to order at 10:35a.m.

2. **ESTABLISH QUORUM:**

Quorum was established

3. **VERIFICATION OF POSTING OF AGENDA:**

Cindi Ambriz confirmed posting of Agenda 10-1-2021

4. **APPROVAL OF MINUTES:**

Commission approved **SEPTEMBER 1**, 2021 minutes

✓ **APPROVED** **Motion to Approve:**

Ken Hahn: Made first motion to approve

Heather Aulabaugh: Made second motion to approve

ROLL CALL: Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

5. **Public Comment:**

None

NEW BUSINESS

ACTION Item 6

AUDIT REPORT CERTIFICATION FROM STATE CONTROLLER

Standard and Procedures for Audits of Local Entities Administering the California Children and Families Act and prescribed in California Health and Safety Code section 130151 (b). The Commission reviewed the official letter received from Joel James, Chief of the Financial Audits Bureau stating that the First 5 Glenn County Audit has met the minimum reporting standards contained in the fiscal year 2019-20. Vote to acknowledge and accept requested of Commission was made.

✓ **APPROVED** **Motion to Approve:**

Bill Wathen: Made first motion to approve

Ken Hahn: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

Glenn County Children and Families Commission • Patricia Loera, Executive Director
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ACTION Item 7

2020-2021 FIRST 5 AUDIT DRAFT

In accordance with **California Health & Safety Code, Section 130140(d)(2)**, The County Commission reviewed and approved the **First 5 Audit DRAFT for 2020-2021**. Audit DRAFT Public Viewing/Hearing days, October 18-21, 2021, were posted in the October 16, 2021 local newspaper.

ADVANCE PLANNING

ACTION Item 12

UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

NEXT SPECIAL MEETING

Final review and approval of Audit.

Monday OCTOBER 25 , 2021 Time: 10:30am Location: ZOOM

NEXT SCHEDULED MEETING

WEDNESDAY DECEMBER 1, 2021 Time: 10:30 a.m. Location: ZOOM

✓ **APPROVED** **Motion to Approve:**

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

Item 13

**UNSCHEDULED MATTERS AND PUBLIC COMMENT
NONE**

Item 14

ADJOURNMENT

Meeting adjourned: 10:54a.m.



CHILDREN & FAMILIES COMMISSION MEETING MINUTES
SPECIAL COMMISSION MEETING- 24 HOUR NOTICE

WEDNESDAY– October 25, 2021 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present via Zoom: Action Items were addressed by the following quorum.

- Chairperson** Dwight Foltz
- Co-Chair** Bill Wathen
- Heather Aulabaugh
- Dianna Camarena
- Ken Hahn

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera

Administrative Assistant: Cindi Ambriz

Others Present:

6. **CALL TO ORDER:**

Chairperson Foltz called this board meeting to order at 10:36 a.m.

7. **ESTABLISH QUORUM:**

Quorum was established

8. **VERIFICATION OF POSTING OF AGENDA:**

posting of Agenda 10-19-2021

9. **APPROVAL OF MINUTES:**

No minutes were approved at this meeting. October 6th minutes will be presented at the December meeting.

10. **Public Comment:**

Discussion: First 5 Glenn County is compliant with AB 361

NEW BUSINESS

ACTION Item 6

CHRISTY WHITE & ASSOCIATES LETTER OF REPRESENTATION

Commission received the Management Representation letter to continue Audit services from Christy White & Associates: Sarah Palafox. The County Commission discussed and accepted the Management Representation letter from Christy White & Associates.

APPROVED **Motion to Approve:**

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn



ACTION Item 7

2020-2021 FIRST 5 AUDIT

In accordance with California Health & Safety Code, Section 130140(d)(2), The County Commission will review the First 5 Audit for 2020-2021. Audit DRAFT will be posted for the Public Viewing/Hearing October 18-20, 2021. All data and information from the 2020 - 2021 Audit is subject to updates and augmentation up until final approval by the Commission at meeting, scheduled for October 25, 2021. As per compliancy final documents will be uploaded to First 5 California and State Controller's office by midnight of October 31, 2021. Commission will vote to approve the 2020-2021 First 5 Audit.

✓ **APPROVED** Motion to Approve:

Heather Aulabaugh: Made first motion to approve

Ken Hahn: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

ADVANCE PLANNING

ACTION Item 12

UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

NEXT SPECIAL MEETING

Final review and approval of Annual Report.

November , 2021 Time: 10:30am Location: ZOOM

NEXT SCHEDULED MEETING

WEDNESDAY DECEMBER 1, 2021 Time: 10:30 a.m. Location: ZOOM

✓ **APPROVED** Motion to Approve:

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

Item 13

**UNSCHEDULED MATTERS AND PUBLIC COMMENT
NONE**

Item 14

ADJOURNMENT

Meeting adjourned: 11: 05a.m.