

Children & Families Commission Meeting

Tuesday – October 9, 2018

10:00am – 11:30am

DRAFT approvals of Audit and Annual Report

First 5 Glenn County – Nurturing Nest
Conference Room
1035 West Wood Street – Willows, CA. 95988
(530) 934-6885

AGENDA QUORUM NEEDED

ORDER OF BUSINESS

- Item 1 Call to Order
- Item 2 Establish Quorum
- Item 3 Verification of Posting of the Agenda
- Item 4 Approval of August 14, 2018 Meeting Minutes
- Item 5 Public Comment regarding any item that is not listed on this agenda.

ADMINISTRATION

- Item 6 Executive Director's Report

NEW BUSINESS

- Item 7 **2017 - 2018 Annual Evaluation Report and Audit DRAFT for Public Review & Comments**
First 5 Glenn County Children and Families Commission Public Review & Comments, legal announcement has been posted to the local Valley Mirror. The announcements will be made for September 29th and October 3rd paper.

ACTION Item 8 **IN ACCORDANCE WITH CALIFORNIA HEALTH AND SAFETY CODE, SECTION 130135**

*The Glenn County Children and Families Commission will review and discuss First 5 California's Mandated **Annual Evaluation Report Summary** of First 5 Glenn County's 2017-2018 program year. This draft will be posted out for the Public Viewing/Hearing and comments on October 10, 11, and 12, 2018.

***Final review and approval will be October 23, 2017.**

ACTION Item 9

IN ACCORDANCE WITH CALIFORNIA HEALTH AND SAFETY CODE, SECTION 130135

*The County Commission will review the **First 5 Audit Draft for 2017-2018**. Commissioners review copy of the Audit Draft and prepare to approve for Public Viewing and Hearing dated for October 10,11 and 12, 2018.

***Final review and approval will be October 23, 2018.**

** All data and information from the Annual Evaluation Report and the 2017 - 2018 Audit will be uploaded to First 5 California and State Controller's office by midnight of October 31, 2018.

**** Executive Director recommends Commissioners come prepared to make the "FINAL" approval of the Annual Evaluation Report and Audit at the Special Meeting scheduled for October 23, 2018. (Agenda attached)**

- Item 10 Support- AB 11 (McCarty): Early and Periodic Screening, Diagnosis and Treatment Program: Screening Services, Request for Signature**
Letter of support requesting Governor Brown signature on AB 11 which would ensure every infant and toddler enrolled in Medi-Cal is screened for developmental delays 3 times before their 3rd birthday.

REPORTS TO THE COMMISSION

- Item 11 AmeriCorps: Nanci Orozco: Report and Member Introductions**
2018-2019 AmeriCorps Members: Sean Loera, Maddison Hefley, Evan Orozco
- Item 12 Golden State Risk Management(GRSM)**
Presentation of available human resources and other membership services for The Children and Families Commission: First 5 Glenn County.
- Item 13 Randy Jones Glenn County Office of Education (GCOE)**
Presentation of proposal of contracting for the development of continuance of services of Payroll, PERS Reporting and Fiscal.
- Item 14 Kelly A Kampschmidt Payroll and Accounting Services**
Presentation of proposal to provide services of Payroll, PERS Reporting and Fiscal.

ACTION Item 15

Storage Sheds

Commission will decide how to dispose, sell or share old storage sheds behind the First 5 Nurturing Nest building.

- Item 16** **New First 5 Glenn County Website**
We have connected with our new platform.

ADVANCE PLANNING

****Special Meeting to Approve Final Annual Report & Audit****

Special Meeting after Public Review and Hearings, FINAL approval of Audit and Annual Report. To be reported to state by October 31, 2018

**** NEED QUORUM ****
Chair Person – Dwight Foltz
Co-Chair Person - Jody Meza

Tuesday October 23, 2018 – 10:00 a.m. to 11:30 a.m.

First 5 Glenn County Office – Conference Room
1035 West Wood Street - Willows

Confirmation of the Date, Time, and location of the next meeting

Next Scheduled Meeting
Tuesday December 11, 2018
10:00 a.m. to 11:30 a.m.

- Item 17** UNSCHEDULED MATTERS AND PUBLIC COMMENT

- Item 18** ADJOURNMENT