



## Children & Families Commission Meeting

Tuesday – October 23, 2018

10:00am – 11:30am

First 5 Glenn County – Nurturing Nest  
Conference Room  
1035 West Wood Street – Willows, CA. 95988  
(530) 934-6885

### AGENDA

**\*\*Special Meeting to Approve Final Annual Report & Audit\*\***  
To be reported to state by October 31, 2018

**\*\* NEED QUORUM \*\***

**Chair Person – Dwight Foltz**  
**Co-Chair Person - Jody Meza**

### ORDER OF BUSINESS

- Item 1** Call to Order
- Item 2** Establish Quorum
- Item 3** Verification of Posting of the Agenda
- Item 4** Approval of the October 9<sup>th</sup>, 2018 Commission Meeting Minutes
- Item 5** Public Comment regarding any item that is not listed on this agenda.

### ADMINISTRATION

- Item 6** Executive Director's Report

### NEW BUSINESS

**ACTION Item 7 First 5 Glenn County Annual Evaluation Report Summary  
In accordance with California Health and Safety Code,  
Section 130140 (d)(2)**

The Glenn County Children and Families Commission will discuss and approve First 5 California's Mandated **Annual Evaluation Report Summary** of First 5 Glenn County's 2017-2018 program year. There were no Public Comments submitted during the Public Review.

Glenn County Children and Families Commission • Patricia Loera, Executive Director  
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**ACTION Item 8 FIRST 5 Glenn County AUDIT**

**In accordance with California Health and Safety Code, Section 130140 (d)(2)**

The Glenn County Children and Families Commission will discuss and approve the **First 5 Audit for 2017-2018**. There were no Public Comments submitted during the Public Review.

**ACTION Item 9 Children and Families Commission Data**

Executive Director will report out on the progress on the development of First 5 Glenn County's new data program, in design under SOP/ SEI. Commission will discuss to approve the 70 day notice of disengagement of contract with online Data Master- Jeffrey Bailey.

**ACTION Item 10 Jeppson & Griffin LLP, Letter of Offer for Legal Representation**

**Best Best & Krieger ("BBK") and Jeppson & Griffin LLP**, has sent letters offering legal services for the future as they both now represent Golden State Risk Management. Commission will vote to accept the letters for future reference.

**Item 11 Small Population County Fund Augmentation (SPCFA) Annual Performance Report Survey**

SPCFA counties are required to submit an Annual Performance Report Survey to First 5 California as part of the SPCFA program reporting requirements in the Local Area Agreement. First 5 Glenn County completed this year's Annual Performance Report Survey on **August 30<sup>th</sup>, 2018**.

**Item 12 Letter of Confirmation from Fiscal Services Office First 5 California**

Commission will be presented with a letter of confirmation of the Small Population County Fund Augmentation (SPCFA) deliverables. The final **2017-18** deliverables of the First 5 SPCFA compliancy was confirmed complete as of June 2018. This has been approved and final disbursement FY 17-18 SPCFA will be sent out within the month of October.

**Item 13 Letter from First 5 California Fiscal Services: Overpayment of Small Population County Fund Augmentation (SPCFA) Funds**

**RE:** The final disbursement of **2017-18** year. Commission will receive information and discuss.

**Item 14 Letter from First 5 California Fiscal Services: 2018-19 Prop 10 Revenues**

Commission will receive letter from First 5 California Fiscal Services Director regarding July disbursements.

**Item 15 Public Change Policy Letter from First 5 California**

A new regulatory proposal by the Federal Government's Administration regarding immigration and public benefits such as health care, food supports, and housing assistance.

**Item 16 Sacramento Valley Mirror invoice for Legal Advertising**  
In accordance with CALIFORNIA HEALTH AND SAFETY CODE, SECTION 130135. See invoice for the posting of the **2017-18** Annual Evaluation Report and Audit. Public Review and Comment ad was in the September 29<sup>th</sup> and October 3<sup>rd</sup> 2018 newspaper.

**Item 17 First 5 Express Van**  
The First 5 Express Van is expected in **APRIL 2019** for **The Week of The Child**. Discussion with Commission and Partners for collaboration.

### **REPORTS TO THE COMMISSION**

**Item 18 AmeriCorps: Nanci Orozco: Report and Member Introductions**  
2018-2019 AmeriCorps Positions: x3 part time members > 20hrs/week each

**Item 19 Golden State Risk Management (GRSM)**  
Presentation of available Human Resources/Legal Advisement and other membership services for the potential business needs of The Children and Families Commission - First 5 Glenn County.

**Item 20 Randy Jones - Glenn County Office of Education (GCOE)**  
Presentation of proposal to continue contracting with Commission for services of Payroll, PERS Reporting and Fiscal Business.

**Item 21 Kelly A Kampschmidt - Payroll and Accounting Services**  
Presentation of proposal for new contract with Commission to provide services of Payroll, PERS Reporting and Fiscal Business.

**Item 22 New First 5 Glenn County Website – Bobby Sue Althaus**  
We have connected with our new platform.

**Item 23 Public Comment regarding Closed Session**

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### **CLOSED SESSION**

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**Government Code Section 54957 (b), Personnel**

**To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and/or certificated employee**

**-----OPEN SESSION:-----**

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**Item 24 Report out to public on business of Closed Session**

**Item 25 Commission will need to discuss meeting of December 11<sup>th</sup>**  
Executive Director will be absent, attending the mandatory First 5 Association  
Executive Directors Summit: December 9-13, 2018 – Palm Springs  
Commission will discuss facilitation of meeting with Chair Person.

**Next Scheduled Meeting**  
**Tuesday December 11, 2018**  
**10:00 a.m. to 11:30 a.m.**

**Item 26 Unscheduled Matters and Public Comment**

**Item 27 ADJOURNMENT**