



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

WEDNESDAY – APRIL 3RD, 2019 - 9:00A.M.

FIRST 5 GLENN COUNTY – NURTURING NEST
CONFERENCE ROOM
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present: Action Items were addressed by the following quorum.

<input checked="" type="checkbox"/> Chairperson Dwight Foltz	<input checked="" type="checkbox"/> Dianna Camarena
<input checked="" type="checkbox"/> Chair Jody Meza	<input checked="" type="checkbox"/> Bill Wathen
<input checked="" type="checkbox"/> Melissa Stearns	<input type="checkbox"/> Paul Barr
<input checked="" type="checkbox"/> Heather Aulabaugh	

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera

Others Present: Cindi Ambriz, and Nanci Orozco

Special Guests: Randy Jones, and Phadie Irons

- 1. CALL TO ORDER:**
Chair Person Foltz called this board meeting to order at 9:01a.m.
- 2. ESTABLISH QUORUM:**
Quorum was established
- 3. VERIFICATION OF POSTING OF AGENDA:**
Cindi Ambriz confirmed posting of Agenda:
Friday March 29, 2019



4. APPROVAL OF MINUTES:

Approval of Minutes: February 6th, 2019

Upon minor typo corrections minutes were approved

✓ **APPROVED**

Motion to Approve:

Jody Meza: Made first motion to approve

Bill Wathen: Made second motion to approved

5. Public Comment:

- Executive Director informed Commission of the ACES trainings that are up coming and of Advocacy Day.
- She also informed them of a support letter to Governor Newsom regarding the millions of dollars involved with this support letters. All counties are doing this individually with their CEOs of their Office of Education, HHSA, and Board of Supervisors.
- Phadie Irons informed the Commission on new information about the now Quality Counts California (QCC, formally known as QRIS). State meeting in March went very well; QCC will be sun setting in June 2020, with a QCC 2.0 happening then. She also informed them of the QCC North state Annual meeting on May 20th 10am-3pm.

NEW BUSINESS

~~NEW BUSINESS??~~

ACTION Item 6

APPOINTMENT TO FIRST 5 GLENN COUNTY BOARD OF COMMISSIONERS – DWIGHT FOLTZ

Commission received letter from Board of Supervisors informing Mr. Foltz he had been appointed to the First 5 Glenn County Board as a Community Member at Large for a three year term that ended January 20, 2022.

✓ **APPROVED**

Motion to Approve:

Jody Meza: Made first motion to approve

Melissa Stearns: Made second motion to approve

ACTION Item 7

RESIGNATION FROM THE FIRST 5 GLENN COUNTY BOARD OF COMMISSIONERS – CHARLES TRACY

Commission received letter from Board of Supervisors advising that as of March 5, 2019 Board of Supervisors accepted Mr. Tracy's resignation from First 5 Glenn County Board, and accepted the recommendation of Dianna Camarena to serve in his vacated seat.

✓ **APPROVED**

Motion to Approve:

Heather Aulabaugh: Made first motion to approve

Jody Meza: Made second motion to approve

ACTION Item 8

LETTER OF APPOINTMENT TO THE FIRST 5 GLENN COUNTY BOARD OF COMMISSION: DIANNA CAMARENA

The Commission received the letter of Appointment for Ms. Camarena in replacement of Charles Tracy for the remainder of the term ending

February 11, 2020. This appointment was effective April 3rd, 2019 when Mr. Tracy's resignation took effect.

- ✓ **APPROVED** **Motion to Approve:**
Melissa Stearns: Made first motion to approve
Bill Wathen: Made second motion to approve

Item 9 LETTER FROM THE DEPARTMENT OF CHILD AND FAMILIES SERVICES

The Commission received the letter from the Director of the Department of Child and Families Services, Heather Aulabaugh, thanking Commissioners for the donation of 197 books, *The Brainy Birds Spreading the Word*. She explains how the books would be distributed to all enrolled children during the Week of the Child (April 8-12, 2019).

ACTION Item 10 LETTER OF COMMITMENT BETWEEN GLENN COUNTY HEALTH & HUMAN SERVICES AND FIRST 5 GLENN COUNTY

The Commission received the letter of commitment between the Glenn County Health & Human Services (HHSA) and First 5 Glenn County in regards to the intent of collaborating toward the same goal of "providing high-quality care services that are effectively coordinated for all Glenn County residents".

- ✓ **APPROVED** **Motion to Approve:**
Melissa Stearns: Made first motion to approve
Jody Meza: Made second motion to approve

ACTION Item 11 UPDATE ON DISTRIBUTIONS FOR GLENN COUNTY

The Commission received and voted to accept the update pertaining to the Small Population County Funding Augmentation (SPCFA) and the Proposition 10 Revenues disbursement, the email confirms that these were sent to Glenn County Treasurer on February 26, 2019.

***SPCFA - \$167,958.75**

***Prop 10 Revenues - \$20,634.94**

- ✓ **APPROVED** **Motion to Approve:**
Melissa Stearns: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

ACTION Item 12 FIRST 5 CALIFORNIA FISCAL YEAR 2017-18 ANNUAL REPORT Pursuant to Health and Safety Code Section 130140(d)(3)

Commission was presented with the 2017-18 Annual Report, the letter enclosed thanked the counties First 5's for collecting and submitting data and for submitting for the "County Highlights" section. The State Commission is proud to distribute the results of our shared work to Governor Newsom and the California State Legislature.

- ✓ **APPROVED** **Motion to Approve:**
Heather Aulabaugh: Made first motion to approve

Melissa Stearns: Made second motion to approve

ACTION Item 13 IV-E TRAINING CONCEPT TO SUPPORT HELP ME GROW

The Commission was presented with the funding opportunity from Help Me Grow. This Title IV-E funding would benefit First 5 agencies in freeing up money to pay for non-eligible Help me Grow activities by paying for new Help Me Grow eligible activities.

✓ **APPROVED** **Motion to Approve:**

Melissa Stearns: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

ACTION Item 14 FIRST 5 CA TAX REVENUE DISBURSEMENTS

Commissioners received an update of statement of Tax Revenue Distributions for the 2018-19 year. The Commission voted to recognize and accept the noted distributions pursuant to California Health & Safety Code section 130150. (See attached)

NOVEMBER - \$18,194.36

DECEMBER - \$20,634.94

TOTAL OF UPDATED TAX REVENUE DISBURSEMENTS

\$ 38, 829.30

✓ **APPROVED** **Motion to Approve:**

Jody Meza: Made first motion to approve
Heather Aulabaugh: Made second motion to approve

Item 15 FIRST 5 CALIFORNIA BYLAWS

The Commission received the First 5 California Bylaws, and was informed that they are also posted on the First 5 Glenn County Website.

Item 16 FIRST 5 LOS ANGELES VIDEO

The Commission was presented with a video from LA County featuring Rob Reiner about the work that First 5 has done in the last 20 years.

ACTION Item 17 FIRST 5 EXPENDITURE REPORT

Commission received and accepted the third quarter expenditure report. Current percentages of budget expenditures were available.

✓ **APPROVED** **Motion to Approve:**

Jody Meza: Made first motion to approve
Melissa Stearns: Made second motion to approve

Item 18 FIRST 5 ASSOCIATION: DIA DE LOS NIÑOS/ DIA DE LOS LIBROS

The Commission received the information from First 5 Association promoting Dia de Los Niños/ Dia de Los Libros. This event encourages First 5 Commissions to work with local libraries and ECE partners to promote the importance of multilingual literacy and the well-being of children. The Executive Direct explained this was a mini grant, for \$500,

for the library, unfortunately First 5 Glenn County and 16 other counties were not accepted.

Item 19 FIRST 5 CALIFORNIA BILLS OF INTEREST

The Commission received a list of Assembly and Senate Bills that First 5 California identified as beneficial to the work they do and the families they serve. They were informed that all hearing on these bills are in process and would be heard throughout the month of March and April 2019. Results could be found of these bills within the May Budget Revise coming up.

Item 20 EARLY CHILDHOOD SCREENINGS

Commission received information on the importance of Early Childhood Screenings as perceived by Assembly Member Keven McCarty. Executive Director explained that First 5 Glenn County does multiple screenings since it is a gap program and that this bill would ask for county data to be inclusive.

Item 21 CONTACT BY LOCAL VALLEY MIRROR REGARDING FIRST 5 CALIFORNIA BILLBOARD

Commission was informed of the conversation between the Local Valley Mirror owner and First 5 Glenn County's Executive Director. The Valley Mirror owner had a concern that First 5 Glenn County was using local Prop 10 money to pay for this billboard. Randy Jones from Glenn County Office of Education said that the Valley Mirror owner also contacted them about this matter and was wanting know if a payment to a billboard company was made by First 5 Glenn County, Mr. Jones then asked are you sure it's not First 5 California.

ADVANCE PLANNING

Item 22 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

Next Scheduled Meeting
Wednesday June 5th, 2019
Time: 9:00 a.m.

ACTION Item 23 *Strategic Planning/Evaluation and Financial Forecast *

Commission was informed of the Strategic Planning meeting coming up on May 30th. First 5 Glenn County has a standing contract with SEI (Social Entrepreneurs, Inc.). – Lisa Watson. We have set the date for this Commission and Public workshop for **May 30, 2019**. This meeting will be held from **10:00 to 12:00** with lunch served. It is critical that all Commissioners attend. A separate Agenda will be sent out for this upcoming Strategic Plan Review and Financial Planning

***THIS WILL BE HELD IN THE CONFERENCE ROOM AT GCOE**

✓ **APPROVED**

Motion to Approve:

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

Item 24

UNSCHEDULED MATTERS AND PUBLIC COMMENT

None

Meeting adjourned: 10:38 a.m.

Submitted by: Cindi Ambriz

Reviewed and Approved by

Dwight Foltz – Chairperson

Patricia Loera – Executive Director

** (for additional information contact First 5 Glenn County)



**CHILDREN & FAMILIES COMMISSION MEETING
MINUTES**

WEDNESDAY – MAY 30TH, 2019 - 10:00A.M.

**FIRST 5 GLENN COUNTY – NURTURING NEST
CONFERENCE ROOM
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Commissioners Present: Action Items were addressed by the following quorum.

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<input type="checkbox"/>	Chair Jody Meza	<input checked="" type="checkbox"/>	Bill Wathen
<input type="checkbox"/>	Melissa Stearns	<input checked="" type="checkbox"/>	Heather Aulabaugh
<input type="checkbox"/>	Paul Barr		

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera

Others Present: Cindi Ambriz, Rosa Esparza, and Kelsey Adkins

Special Guests: Lisa Watson- SEI, Randy Jones and Chrissy Millen- GCOE

6. CALL TO ORDER:

Due to lack of attendance of Commission, no Chair or CoChair, Senior Commission member Heather Aulabaugh opened the meeting at 10:12a.m. There was no Action taken on any of the Agenda items and was solely open for the presentation of SEI - Lisa Watson of the Strategic Plan and Financial Forecast.

7. ESTABLISH QUORUM:

Quorum was NOT established

8. VERIFICATION OF POSTING OF AGENDA:

Rosa Esparza confirmed posting of Agenda:

Thursday May 23, 2019

9. APPROVAL OF MINUTES:

Approval of Minutes: NO Minutes were approved at this meeting. April 3rd minutes will be approved at the June 5th, 2019meeting.



10. PUBLIC COMMENT:

None

NEW BUSINESS

ACTION Item 6

PLEASE WELCOME LISA WATSON FROM SOCIAL ENTREPRENEUR'S INC (SEI)

2019 - 2022 STRATEGIC PLAN & FINANCIAL FORECAST

Pursuant to Health and Safety Code Section 130140 (a)(1)(D)(E)(F).

****Due to lack of Quorum, this was only a presentation and no action was taken by the Commission members present.**

Lisa Watson from SEI presented the 2019 - 2022 STRATEGIC PLAN & FINANCIAL FORECAST. This would be finalized at the June 5th, 2019 meeting.

- The New Strategic Plan and Financial Forecast is a more stream line approach that makes it more consumable and had a better fit to our commission and what First 5 Glenn County needs.**
- It creates an alignment between the Evaluation and Annual Report and Budget of First 5 Glenn County, legislation and state Commission.**
- This document is now a 3 year plan instead of a 5 year plan, and it will only be updated if there is a major shift in the way First 5 Glenn County is funding or in priorities. By taking out the achievements component, this allows the plan to remain the 3 years, if there is an update it will be an update version 1.0 (with date).**
- Vision and mission statement**
- Four focus areas required by the state 1. Family Functioning, 2. Child Development, 3. Child Health and 4. Systems of Care and a definition of what each of these Focus areas accomplish to meet State wide requirements.**
- A mini needs assessments was necessary to validate the initial approach of Little Learners Program, this gives an overview of Glenn County Demographics: population projections- by range age, and 1-5 years.**
- ACES frame work and information, and how Aces impacts Glenn County, but Glenn County is still in the training phase, but this holds the place in the document for future updates.**
- The priorities of First 5 Glenn County being Families, Partners and Systems that guide the investments. This would help to build the alignment between the Strategic Plan and the Evaluation and Annual Report and not have gaps. To better speak of how well First 5 is achieving their strategic plan and not just how well they are serving families. This shows a more streamline or reduces scope of focused group. Having a more focused approach better serves the limited pool of funds and shows what it will be used for Instead of having a wish list of all the things we want to do but are not in the capacity to do so.**
- Strategic Plan Matrix: what is the goal and the objects and how First 5 Glenn County is going to accomplish these objectives. The performance indicators with tables and charts and the outcome indicators create an alignment between the Strategic Plan and the Evaluation Report.**
- Slight modification and changes before June 5th meeting will be done on the Financial Forecast section. First 5 California wants to move to the**

direction of funding instead of direct services, but at this time being a small county First 5 Glenn County is not at capacity to fund. It has had to condense programs and cut hours on personnel to get through this year. Maybe at year 3 funding might be a consideration and revisit this and insert it back into the Financial Forecast when applicable. First 5 Glenn County is shaped by the needs of its community. This will drive the annual Budgeting process which creates alignment with the Annual Budget in this new plan.

- Diversity funding sources - had not had to in the past, but due to decline in revenue, if SPCFA does not happen, First 5 Glenn County should be looking into this.
- The Data base that SEI was supposed to do for the Data collecting of First 5 Glenn County did not work out, and there will be credit moving forward into next year, in the cost of the creation on that data base. Data should be still sent to Lisa to put into spread sheet so that when other data program arrangements are made the data is ready.
- With this Financial Forecast we are stabilizing existing operations from the first year on.

Comments:

- Executive Director took this opportunity to thank GCOE and Randy Jones for the donation of the van that was lent First 5 Glenn County, and for the opportunity to better serve their families now that transportation is no longer an issue.
- Next year there will not be AmeriCorps due to decline in revenue.
- Commissioner Wathen thanked Lisa for making the document so easy to read and comprehend to better transfer the information to anyone who wants it.
- Executive Director explained the situation with the loss in the sheds in the back lot, and how Golden State Risk Management was going to take care of the case.

ADVANCE PLANNING.

Item 9 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

**Next Scheduled Meeting
Wednesday June 5th, 2019
Time: 9:00 a.m.**

Location: Nurturing Nest Conference Room

Item 10 UNSCHEDULED MATTERS AND PUBLIC COMMENT

Meeting adjourned: 11:45 a.m.

Submitted by: Cindi Ambriz

Reviewed and Approved by Patricia Loera – Executive Director

