



CHILDREN & FAMILIES COMMISSION MEETING MINUTES
SPECIAL COMMISSION MEETING- 24 HOUR NOTICE

WEDNESDAY– March 2, 2022 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present via Zoom: Action Items were addressed by the following quorum.

- ✓ **Chairperson** Dwight Foltz
- ✓ **Co-Chair** Bill Wathen
- ✓ Heather Aulabaugh
- ✓ Dianna Camarena
- ✓ Ken Hahn

Alternate Present: ○ Christine Zoppi

Executive Director: ✓ Patricia Loera **Administrative Assistant:** ✓ Cindi Ambriz

Others Present:

1. **CALL TO ORDER:**
Chairperson Foltz called this board meeting to order at 10:31a.m.
2. **ESTABLISH QUORUM:**
Quorum was established
3. **VERIFICATION OF POSTING OF AGENDA:**
Cindi Ambriz confirmed posting of Agenda 2-24-2022
4. **APPROVAL OF MINUTES:**
Commission approved **October 6 & 25**, 2021 minutes
✓ **APPROVED** **Motion to Approve:**
Ken Hahn: Made first motion to approve
Heather Aulabaugh: Made second motion to approve
ROLL CALL: Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn
5. **Public Comment:**
None

NEW BUSINESS

ACTION Item 6

RENEWAL OF APPLICATION- CHAIR PERSON

Commission was presented with Chair Person Dwight Foltz’s application for term renewal.

- ✓ **APPROVED** **Motion to Approve:**
Bill Wathen: Made first motion to approve
Ken Hahn: Made second motion to approve
ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn



ACTION Item 7

CHAIR AND CO-CHAIR SEATS RENEWALS

Chairperson Dwight Foltz and Co-Chair Bill Wathen were submitted to remain seated as Chair and Co-Chair of the Children and Families Commission.

***Comment:** Commissioner Aulabaugh- bylaws say that seat renewals are in July, and has conflict with way it was presented on agenda because it is stated as if it was something that was predetermined with Commissioner’s Foltz and Wathen. She feels there should have been nominations from the floor, but does not have an issue with keeping the Chair and Co-Chair as is. States it is against parliamentary procedure to not have consulted with Commission before stating so in the agenda. Commissioner’s Wathen and Foltz responded respectfully that they did not have prior knowledge of this temporary request. Executive Director informs Commission that this suggestion was presented for submission it is still with in protocol to present to the commission moving forward and either approved or not approved during the meeting. Commissioner Hahn asked when terms expired, or if they have expired. ED explained that Chair Foltz’ term had but Commissioner Wathen’s had not. Commissioner Aulabaugh clarified that the question was “when did the term of services as an officer expire, and that it expired last July”. ED explained that they were unable to and decided best to do it at the end of the year due to sporadic meetings, business, and communications during the Pandemic. Chair Foltz also offered that it was likely due to the BOS changing the appointed supervisor more than once in the last few years, and the Executive Director unknowing of who’s support First 5 was going to receive. This uncertain knowledge of current business and restructuring of current services was possibly seen as a potential interruption for First 5 Glenn if new appointments were to be made. Commissioner Aulabaugh recommended that the Commission review their Bylaws for clarification and possible updates. ED suggested and Commission agreed to leaving things as they are for now due to Commissioner Hahn’s first announcement of resignation and the amount of business needing to be presented, discussed, and voted on prior to July 1st. Commissioner Hahn made first motion for current Chair and Co-chair to remain in their seats, with their terms ending on July 1, giving time to review and make changes to the Bylaw moving the elections to January.

✓ **APPROVED** Motion to Approve:

Ken Hahn: Made first motion to approve

Heather Aulabaugh: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

ACTION Item 8

GLENN COUNTY AB361 COMPLIANCY

Commission was presented with the Resolution of the Children and Families Commission of Glenn County AB 361 for the continuation of virtual meetings.

Comments: Commission approved to continue “hybrid meetings”, virtual, and alternate locations as appropriate during navigation of current Pandemic advisements. Resolution was approved.

✓ **Motion to have hybrid meetings:**

Heather Aulabaugh: Made first motion to approve

Ken Hahn: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

Item 9

2020-2021 FIRST 5 GLENN COUNTY ANNUAL EVALUATION REPORT

In accordance with **California Health & Safety Code, Section 130140 (d)(2)**, The Glenn County Children and Families Commission discussed First 5 California's mandated **Annual Evaluation Report Summary** of First 5 Glenn County's 2020-2021 program year.

ACTION Item 10 FIRST 5 CALIFORNIA FISCAL YEAR 2020-21 COLLECTIVE ANNUAL REPORT

Pursuant to Health Code Section 130140(d)(3)

Commission was presented with the First 5 California 2020-2021 Annual Report.

✓ **APPROVED** Motion to Approve:

Ken Hahn: Made first motion to approve

Diana Camarena: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

ACTION Item 11 CHRISTY WHITE & ASSOCIATES AND FIRST 5 GLENN COUNTY LETTER OF ENGAGEMENT

Commission received letter of engagement to continue professional Audit service for the next 3 years, 2021-22 through ~~2024-25~~ 2023-2024, as has been done in past engagement letters. The Commission will discuss scope of work for First 5 Glenn Audit by Christy White & Associates and approve.

✓ **APPROVED** Motion to Approve:

Bill Wathen: Made first motion to approve

Ken Hahn: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

**ACTION Item 12 FIRST 5 GLENN COUNTY FINANCIALS
I. Ca Tax Revenue Disbursements**

Commissioners received statement of Tax Revenue Distributions **pursuant to California Health & Safety Code section 130150**. There was a vote to recognize and accept the noted distributions (see attachment)

Distributions for FY 2021-22

July- \$19,607.38

August- \$18,362.56

September- \$22,850.57

October- \$16,130.31

November- \$5,900.32

December- \$18,760.89

TOTAL OF TAX REVENUE DISBURSEMENTS: \$101,612.03

• **Expenditure Report**

The Commission received an update of Expenditures and Payments Issued for the months of November 2021-January 2022. Current percentage of budget expenditures will be available. Vote to accept.

• **Small Population County Funding Augmentation (SPCFA)**

Commission discussed updated information on current program funding and services.

✓ **APPROVED** Motion to Approve:

Bill Wathen: Made first motion to approve

Ken Hahn: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

ACTION Item 13 700 FORMS

Commission was reminded to renew their annual 700 FORMS.

ACTION Item 14 SUPPORT FOR AB 2176: EXPANDING BIRTH REGISTRATION TIMEFRAME FOR NATIVE AMERICAN FAMILIES

✓ **APPROVED** Motion to Approve:

Ken Hahn: Made first motion to approve

Heather Aulabaugh: Made second motion to approve

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

ADVANCE PLANNING

ACTION Item 15 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

NEXT SCHEDULED MEETING

Wednesday **Time: 10:30am** **Location: ZOOM**

Comments: ED confirmed that the first Wednesday still worked for everyone's schedule.

✓ **APPROVED** Motion to Approve:

ROLL CALL- Dianna Camarena, Dwight Foltz, Bill Wathen, Heather Aulabaugh, and Ken Hahn

Next Commission Meeting TBD/TBA

All future Commission meetings continue to be held first Wednesday of the month of which they are announced > 10:30am.

Item 16 UNSCHEDULED MATTERS AND PUBLIC COMMENT

Item 17 ADJOURNMENT

Meeting adjourned: 11:18a.m.